



Ridgecrest Homeowners Association (RHA)
 ARCHITECTURAL CONTROL COMMITTEE (ACC)
ARCHITECTURAL EXTERNAL CHANGE FORM

Dear Ridgecrest property owner,

In accordance with RHA Article V of the Covenants and Article IX of the By-Laws the following architectural form is provided for your convenience. Please submit this form for all external permanent modifications to your residence structure or lot including change of external color and trim. Article V of the Covenants directs that no construction shall be commenced until the plans and specifications be submitted to the ACC and return approval in writing as to the harmony of external design and location. Only the owners may submit architectural forms. This original form and any other correspondence from you will remain in the ACC files. You will be forwarded an approval letter in less than 30 days. Please contact one of the ACC Members or a Board Member if you have any questions.

Name _____ Address _____

Mailing address if different _____

Lot # _____ Tel.# _____

Information needed is listed below. Please attach brochures, sketches and manufacturers product numbers to help clarify your project. The more details provided the ACC the easier and faster it will be able to respond to your request. Please read the covenants for guidance and note the word "harmony" as it relates to external modifications within the plat of Ridgecrest.

Type of Project: [for sheds, outbuildings please indicate location on lot with distances]

[Roof, shed, change color, etc.]

Dimensions in feet

[as it would apply to a fence, shed, kennel, etc.]

Description:

[How to be done, contractor, yourself]

Dates of construction:

[Start/finish]

Contractor:

[Name, address & tel.#]

Types of material:

[Large elements, roofing material]

Color:

[Manf. ID#]

Attach Drawing or Sketch:

[Do the best you can in providing visual to ACC; photo, brochure, etc.]

DO NOT WRITE IN THIS BLOCK		
For Architectural Control Committee		
USE ONLY		
_____ Signature	_____ Approve/Disapprove	_____ Date
PRINT NAME		
_____ Signature	_____ Approve/Disapprove	_____ Date
PRINT NAME		

Signature of owner(s) and co-owner(s)

date

Submit Form in person [DO NOT MAIL TO ACC MEMBERS HOME ADDRESS] to one of the ACC Members on attached list or via U.S. Mail to our business address:

Ridgecrest Homeowners Association, Architectural Control Committee

C/o Southard, Beckham, Atwater & Berry, P.O. Box 706
 Port Orchard, Washington 98366